



Dalco Employees & Dalco Customers,

Due to the significantly increased demand on products related to infection prevention, and since all manufactures of these products have placed distribution on allocation, Dalco has implemented an allocation policy until further notice. Our policy is our effort to:

- Serve our customers fairly across a broad base of current business
- Ensure we do not create inventory challenges down the road

Our procurement team is exploring all available products to meet current demand, so during this surge period, a few products may be offered in substitution. It is up to the customer to determine if the substituted product will satisfy their specific need. All substitutions will require customer approval.

Here is a short list of items effected. This list changes daily as supply quantities ebb and flow.

N95 respirators	Disinfectants
Face masks (all brands & types)	Disinfecting Wipes
Disposable gloves	Trigger Sprayers & Bottles
Hand sanitizer stands	Towel and Bathroom Tissue
Hand sanitizer	Facial Tissue
Electrostatic sprayers	

NOTE: In addition to the allocation from manufactures, we are challenged with the inability to get meaningful ETA information from suppliers. **These products are non-returnable and once an order for any of these products is placed, it cannot be canceled.**

While the allocation policy is in place, Dalco will continue to review all open orders and release product as inventory becomes available. *Please continue to only order quantities needed to meet current demand!*

All new customers purchasing items on allocation are subject to order review and approval.

Thank you for all your team's hard work and tireless efforts to help employees and customers stay healthy and safe.

If you have any questions, please contact your account manager.

Stay Well,

Ted Stark, III *President*

Dalco Enterprises, Inc.