

VIRTUAL OFFICE PROGRAMS

*Providing all the benefits of a physical office in a
Downtown Class-A location at a fraction of the cost*

IDS
EXECUTIVE
SUITES

Price per month	\$129	\$249
Prestigious IDS business address	✓	✓
Use of building photo on website	✓	✓
Receptionist to greet clients	✓	✓
Mail forwarding (extra charge)	✓	✓
Open and scan mail-to-mail (extra charge)	✓	✓
Personalized call answering		✓
Voicemail to email		✓
Dedicated 612 local phone number		✓
Call transfer to cell		✓
Conference room/furnished office	4 hrs.	8 hrs.

Additional Monthly Services

Daily mail alert	\$30
Additional voicemail to email	\$50
Additional business listing	\$50
Additional employee phone answering	\$50
File cabinet rental	\$50

All Programs Include:

- Professional reception/lobby area
- Caribou Coffee service
- Comfortable kitchen
- Separate lounge area
- Wireless internet access
- Access to dependable support staff
- Personal attention to your business needs

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