

ORDINANCE NO. 2011-02-A

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**AN ORDINANCE REPEALING RANDOLPH TOWNSHIP ORDINANCE NO. 2011-02
AND ESTABLISHING A SCHEDULE OF FEES IN RANDOLPH TOWNSHIP**

The Board of Supervisors of Randolph Township hereby ordains as follows:

SECTION 1. TITLE

This ordinance shall be known, cited, and referred to as the Randolph Township Fee Ordinance, herein referred to as this Ordinance.

SECTION 2. PURPOSE, SCOPE

The purpose of this Ordinance is to establish the official fee structure for Randolph Township for the reimbursement of administrative expenses, operating expenses, and out of pocket expenses for services (including, but not limited to attorneys' fees, engineers' fees, planners' fees and other consultants fees incurred by the Township in processing the applicant's request) whether or not included in separate ordinances. When a fee structure is conflicting in one or more ordinances, the most recently adopted fee schedule shall prevail.

SECTION 3. FEE SCHEDULE

Applications:	Non-refundable Fee	Escrow
Building Permit Planning Commission Referral	\$200.00 non-refundable	NA
Variance	\$500.00 non-refundable	\$1200.00 escrow
Conditional Use Permit	\$500.00 non-refundable	\$1200.00 escrow
Interim Use Permit	\$500.00 non-refundable	\$1200.00 escrow
Mining Interim Use Permit	\$2500.00 non-refundable	\$5000.00 escrow
Mining Permit Renewal	\$1000.00 non-refundable	\$2500.00 escrow
Comprehensive Plan Amendment	\$500.00 non-refundable	\$1200.00 escrow
Zoning Ordinance Amendment	\$500.00 non-refundable	\$1200.00 escrow
Site Plan Review	\$500.00 non-refundable	\$1200.00 escrow
Minor Subdivision/Cluster	\$500.00 non-refundable	\$1200.00 escrow
Preliminary Plat	\$500.00 non-refundable	\$2000.00 escrow
Final Plat	\$500.00 non-refundable	\$2000.00 escrow
Environmental Reviews		\$5000.00 escrow
Excavation/Grading Permit (30-500 cubic yards)		\$200.00 escrow
Excavation/Grading Permit (>500 cubic yards)	Escrow based on engineering estimate	
Silt Fence Escrow		\$750.00 escrow
Agricultural Building Permit	\$75.00 non-refundable	
Driveway/Road Access Permit	\$75.00 non-refundable	
Subsurface Sewage Treatment System (SSTS) Permit	\$480.00 non-refundable	
SSTS Subsequent Inspections	\$125.00 non-refundable	
SSTS Abandonment Inspection	\$75.00 non-refundable	
Portable Toilet Registration	\$25.00 non-refundable	
Miscellaneous:		
Special Planning Commission/Town Board Meetings	\$500.00 per meeting	
Document Recording fee	\$100.00 per document	
Document Search	\$30.00 per hour	
Document Reproduction	\$30.00 per hour	

SECTION 4. PAYMENT OF FEES AND ESCROW

All applications for any permit or approval shall be signed by the applicant(s) and all owners of the property to which the request applies. The applicant(s) and owner(s) shall be deemed jointly and severally liable for the payment of all fees and escrows required by Section 3 of this Ordinance. The escrows set forth in Section 3 of this Ordinance are minimum estimates only, and actual costs may exceed the escrow amounts. In the event the Township's administrative expenses, operating expenses, and out of pocket expenses incurred in processing the applicants' and owners' request exceed the escrow amount deposited, the applicant(s) and property owner(s) shall remain liable for the difference between the amount of such costs incurred by the Township and the amount of the escrow posted with the Township, regardless of whether the applicants' and/or property owners' request is granted or denied.

In the event the applicant or property owner does not reimburse the Township within 10 days of billing for the difference between the amount of escrow deposited and the actual costs the Township incurred in processing the applicant(s)/owners(s) request, the Township shall be authorized to certify said unreimbursed costs to the County Auditor for payment with the owner's property taxes pursuant to Minn. Stat. § 366.012. All unused escrow funds will be returned to the applicant upon completion of processing of the application in question.

SECTION 5. BUILDING PERMIT FEES

No building permit shall be issued until the following permit fees have first been paid to the Township:

Residential Building Permits:

<u>Work Valuation</u>	<u>Permit Fee</u>
\$0.00 - \$500.00	\$25.00
\$501.00 - \$2000.00	\$25.00 for the first \$500.00 + \$3.25/additional \$100.00
\$2001.00 - \$25,000.00	\$73.50 for the first \$2000.00 + \$14.75/additional \$1000.00
\$25,001.00 - \$50,000.00	\$413.00 for the first \$25,000.00 + \$10.75/additional \$1000.00
\$50,001.00 - \$100,000.00	\$681.75 for the first \$50,000.00 + \$7.50/additional \$1000.00
\$100,000.01 - \$500,000.00	\$1056.75 for the first \$100,000.00 + \$6.00/additional \$1000.00
\$500,001.00 - \$1,000,000.00	\$3456.75 for the first \$500,000.00 + \$5.00/additional \$1000.00
\$1,000,000.01 and higher	\$5956.75 for the first \$1,000,000.00 + \$4.00/ additional \$1000.00

Plan Review Fee 65% of permit

State Surcharge

<u>Work Valuation</u>	<u>Surcharge</u>
\$1,000,000.00 or less	(.0005) X the valuation
\$1,000,000.01 - \$2,000,000.00	(.0004) X the valuation + \$500.00
\$2,000,000.01 - \$3,000,000.00	(.0003) X the valuation + \$900.00
\$3,000,000.01 - \$4,000,000.00	(.0002) X the valuation + \$1200.00
\$4,000,000.01 - \$5,000,000.00	(.0001) X the valuation + \$1400.00
\$5,000,000.01 and higher	(.00005) X the valuation + \$1500.00
Flat Fee	The higher of \$5.00 or (.0005) X Permit Fee

Building Repair/Maintenance/Other

Roofing	\$126.00 + \$5.00 State Surcharge
Siding	\$126.00 + \$5.00 State Surcharge

Windows	\$126.00 + \$5.00 State Surcharge
Above Ground Pool >5000 gal.	\$10.00 + \$5.00 State Surcharge
In-ground Pool	Valuation table above + State Surcharge from table above
Water Heater	\$75.00 + \$5.00 State Surcharge
Demolition	\$100.00 + \$5.00 State Surcharge
Fences 6' height	Valuation table above + State Surcharge from table above
Fences < 6' height	No Fee - Check setback requirements

Plumbing Permits \$75.00 + \$5.00 State Surcharge

Mechanical Permits \$75.00 + \$5.00 State Surcharge

SSTS \$480.00

Electrical Permits Fee Schedule established in Minnesota Statutes 326B.37

Commercial Building Permits:

<u>Work Valuation</u>	<u>Permit Fee</u>
\$0.00 - \$500.00	\$25.00
\$501.00 - \$2000.00	\$25.00 for the first \$500.00 + \$3.25/additional \$100.00
\$2001.00 - \$25,000.00	\$73.50 for the first \$2000.00 + \$14.75/additional \$1000.00
\$25,001.00 - \$50,000.00	\$413.00 for the first \$25,000.00 + \$10.75/additional \$1000.00
\$50,001.00 - \$100,000.00	\$681.75 for the first \$50,000.00 + \$7.50/additional \$1000.00
\$100,000.01 - \$500,000.00	\$1056.75 for the first \$100,000.00 + \$6.00/additional \$1000.00
\$500,001.00 - \$1,000,000.00	\$3456.75 for the first \$500,000.00 + \$5.00/additional \$1000.00
\$1,000,000.01 and higher	\$5956.75 for the first \$1,000,000.00 + \$4.00/ additional \$1000.00

Plan Review Fee 65% of permit fee

State Surcharge

<u>Work Valuation</u>	<u>Surcharge</u>
\$1,000,000.00 or less	(.0005) X the valuation
\$1,000,000.01 - \$2,000,000.00	(.0004) X the valuation + \$500.00
\$2,000,000.01 - \$3,000,000.00	(.0003) X the valuation + \$900.00
\$3,000,000.01 - \$4,000,000.00	(.0002) X the valuation + \$1200.00
\$4,000,000.01 - \$5,000,000.00	(.0001) X the valuation + \$1400.00
\$5,000,000.01 and higher	(.00005) X the valuation + \$1500.00
Flat Fee	The greater of \$5.00 or (.0005) X Permit Fee

Plumbing Permits

Permit Fee	The greater of 1% of work valuation or \$75.00
Plan Review Fee	65% of permit fee
State Surcharge	The greater of \$5.00 or (.0005) X Permit Fee

Mechanical Permits

Permit Fee	The greater of 1% of work valuation or \$75.00
Plan Review Fee	65% of permit fee

State Surcharge	The greater of \$5.00 or (.0005) X Permit Fee
Electrical Permits	Fee Schedule established in Minnesota Statutes 326B.37
SSTS	\$480.00
Demolition Permits	
Permit Fee	The greater of 1% of work valuation or \$75.00
Plan Review Fee	65% of permit fee
State Surcharge	The greater of \$5.00 or (.0005) X Permit Fee
Sign Permits	
Temporary	\$10.00 + \$5.00 State Surcharge
Permanent	Valuation table above + State Surcharge from table above
Fences/Walls 6' and higher	Valuation table above + State Surcharge from table above

Additional Inspections/Fees

Additional fees shall be paid after issuance of the building permit as follows:

Additional inspections	\$30/inspection
After Hours	\$60/hour with 1 hour minimum
No fee specified	\$30/inspection

The owner of any property who commences work on property without first obtaining a building permit where a building permit is required shall pay an investigation fee of \$60 per hour (with a one-hour minimum billing time) and shall pay twice the normal permit fee set forth in this ordinance as well as all applicable State Surcharges.

SECTION 6. RIGHT-OF-WAY EXCAVATION/OBSTRUCTION PERMIT FEES

Right-of-way permitting regulations are contained in Ordinance No. 12014.

<u>Excavation Permits</u>	<u>Non-refundable Fee</u>	<u>Other</u>
New service connection	no fee	
Repair and general work	\$250.00	
Hole excavation	\$65.00	
Directional boring	\$250.00	
Trench plow	\$250.00	plus \$1.00/lineal foot over 100 lineal feet and \$0.25/lineal foot over 5000 lineal feet
<u>Obstruction Permits</u>	\$250.00/incident	
<u>Delay Permit</u>	\$200.00	plus \$100.00/week pro-rated
<u>Permit Extension</u>	\$50.00	plus \$25.00/week pro-rated
<u>Degradation Fee</u>	\$300.00	plus actual costs if Township repairs
<u>Unauthorized Work</u>	Double Permit Fee	(unless work deemed an emergency)

<u>Road Closure</u>	\$250.00/incident
<u>Local Utility Bond</u>	\$1500.00 minimum
<u>Large Utility Bond</u>	\$500,000.00 minimum
<u>Large Utility Escrow</u>	1% of contract value in Township

SECTION 7. COMPLETE APPLICATIONS

Applications for zoning actions and construction permits shall not be considered complete until all fees and escrows required in this Ordinance have been received by the Township. Outstanding debts from previous zoning actions and construction permits must also be paid in full by an applicant or owner before a new application or permit request for the same property upon which such prior fees were incurred will be considered complete.

SECTION 8. REPEALER

Randolph Township Ordinance No. 2011-02 entitled "An Ordinance Establishing A Schedule Of Fees In Randolph Township" is hereby repealed.

SECTION 9. EFFECTIVE DATE

This Ordinance was adopted this 18th day of November, 2014 and becomes effective on January 1, 2015, after its publication.

ATTEST:

Don Marthaler, Chair

Geri Baumgartner, Clerk

Published in the Cannon Falls Beacon this _____ day of _____, 2014.