



**MURRIETA**  
TENNIS CLUB



January 2018

Dear MTC Members,

We are ready to go live with the Top Dog Tennis Program. We have been using it behind the scenes at the club for the past month. This program has many tools that we will implement over time. As of now we will use the following aspects of the software:

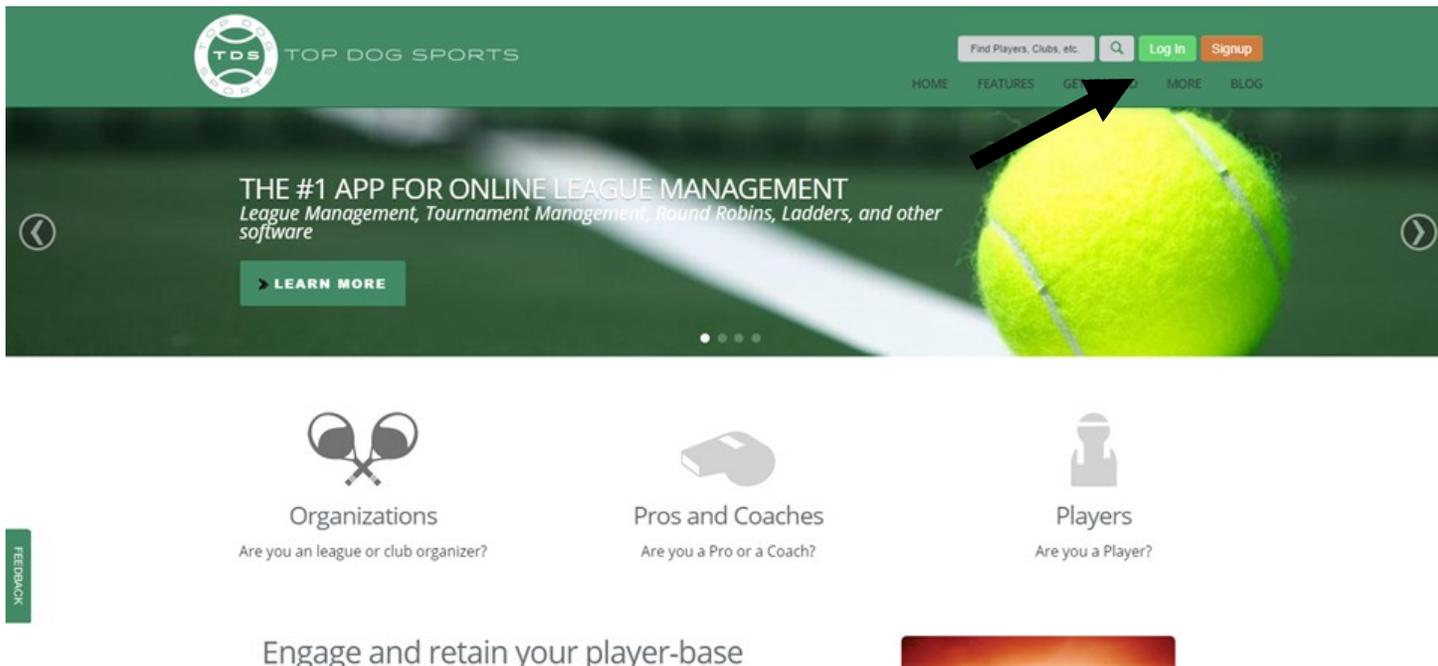
- **Men's and Ladies Ladders** - Where you can sign-up, challenge players & view results.
- **Club Play match recordings & club organization of Club Play** - Where you can view your match history on Club Play matches. We will currently not use Top Dog for Club Play sign-ups.
- **Club tournaments** - You can sign-up for our club Championships on Feb 3rd for example.
- **Member match arranging** - Find matches with other players (once players have entered player availability)
- **Recording scores from social matches** - This is an optional for social matches.

Here are few things to keep in mind when using Top Dog. The Top Dog rating system is only used for Murrieta Tennis Club events. Top Dog uses a dynamic rating system. To learn more about the dynamic rating system you can visit [topdogtennis.com](http://topdogtennis.com) and then go to Blog (before you click on the login). Your USTA rating was initially entered into the program. If you have played in any of our Club Play events your rating may have changed based on your results. If your Top Dog rating changes, it has nothing to do with any other rating system outside of Top Dog such as USTA or UTR. All matches entered into the Top Dog software will affect your Top Dog rating. Ladder matches will affect your Top Dog rating. If you record a social match it will affect your Top Dog rating.

On the next few pages you will find directions on how to get started with Top Dog. Please take some time to become familiar with the program and contact us if you have any questions.

## HOW TO LOGIN

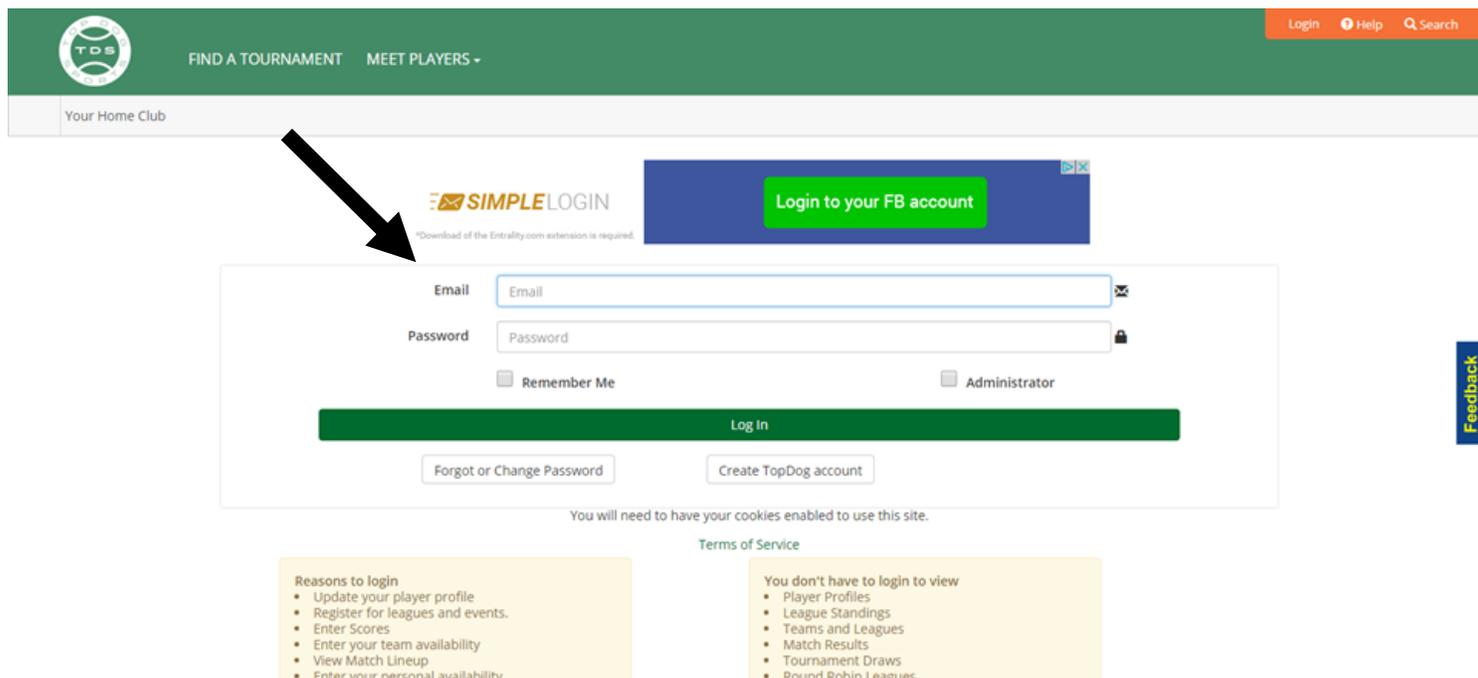
Go to [topdogtennis.com](http://topdogtennis.com) and select LOGIN at the top right corner. Please DO NOT select SIGN-UP.



**LOGIN** = This is the email address that we have on file for you at the club.

**PASSWORD** = Your password is your last name followed by mtc with the first letter of your last name capitalized (examples: Smithmtc, or Jonesmtc).

\* If you have trouble with the login please contact the office and we will assist you. **PLEASE DO NOT CREATE A NEW ACCOUNT.** We will create an account for you if you are not in the system.



Once you have logged into the system you will be taken to your profile. This is essentially your 'home page'. If you ever need to get back to this point in the website, simply click on the My Profile link, located at the upper right-hand corner of the web page.

When you are logged into the system you will be able to click on the EDIT button to change your information. Please make sure your information is correct. Please change your account password. You can turn on or off the email notification in your profile.

## SIGNING UP FOR LADDERS & EVENTS

To sign-up for a club event select SIGN-UP under the NEWS in the middle of your screen. You can currently sign-up for our Men's or Ladies Ladder or our Club Championships.

\*Please DO NOT use the "New Scheduled Play" Tab to sign up for the Club Play events such as Tuesday Men's Doubles or Wednesday Ladies doubles. We will continue to use our current process to sign-up and confirm players for Club Play events.

The screenshot shows the Murrieta Tennis Club website interface. At the top, there is a navigation bar with the club logo and links for HOME CLUB, FIND A TOURNAMENT, MEET PLAYERS, and CALENDAR. Below this is a secondary navigation bar with links for Summary, Completed Matches, Ratings, SchedulePlay (highlighted in red), Affiliations/ Home Court, and More. The main content area is titled "First Name Last Name (test)" and includes a profile sidebar on the left with options like "Add Picture", "Edit", and "Record Club Match". The central "News" section contains a "Signup" link with the text "Click here to signup for Murrieta Tennis Club programs", which is pointed to by a black arrow. Below the news section are tabs for "Competitions / Programs" (None Found) and "Completed Matches" (No Completed Matches Found). At the bottom, there is a "Calendar" for January 2018, with the 18th highlighted in yellow.

The Ladders are ready to go. Please start using this program for all your Challenge Ladder matches. If you are not already on the ladder, you may sign-up. We will place you on the ladder after you sign up. Do not start challenging other player until you are placed in the ladder and receive a confirmation email from the director of tennis.

This screenshot shows the Murrieta Tennis Club website from a different perspective. The top navigation bar is identical to the previous screenshot. Below it, there is a "Record Club Match" and "Reports" link. The main content area is titled "Murrieta Tennis Club" and includes a "Calendar" link. The "News" section contains a "Welcome" message and a "Welcome to Murrieta Tennis Club" heading. Below this is a "Competitions" section with a "View all" link. The "Competitions" list includes:

- Ladies Singles Ladder (01/01/18-07/01/18) with a "Signup" button
- Men's Singles Ladder (01/01/18-07/01/18) with a "Signup" button
- MTC Club Doubles Championships (02/03/18-02/03/18) with a "Signup" button

A black arrow points to the "Signup" button for the Ladies Singles Ladder.

MURRIETA TENNIS CLUB HOME CLUB FIND A TOURNAMENT MEET PLAYERS - First Name Last Name (test) Help Search

empty

Murrieta Tennis Club  
Men's Singles Ladder - Registration

Men's Singles Ladder

Play Dates  
Start 01/01/18  
End 07/01/18

Cost  
Singles \$0.00

You are registering First Name Last Name (test).  
If you wish to register someone else [Click here](#) to search for them in our database. If the person you are looking for does not exist, [click here to create an account](#).

Cancel Back Continue

Feedback

MURRIETA TENNIS CLUB HOME CLUB FIND A TOURNAMENT MEET PLAYERS - First Name Last Name (test) Help Search

1 ite

Murrieta Tennis Club  
Registration Summary

	Player	Event	Remove	Price
1.	First Name Last Name (test)	Men's Singles Ladder		\$0.00
Total				\$0.00

Register for more events Empty cart Checkout, I'm done

MURRIETA TENNIS CLUB HOME CLUB FIND A TOURNAMENT MEET PLAYERS - First Name Last Name (test) Help Search

empty

Murrieta Tennis Club  
Men's Singles Ladder

Thank you! Your order has been received.

IMPORTANT: Please DO NOT press the back button. You could be double charged.  
Please print this page and retain it for your records.  
You signed up for Men's Singles Ladder

Order Date: 1/18/2018 11:38:02 AM PST  
Registered Player: First Name Last Name (test)

Thank you,  
Scott Dickey  
Murrieta Tennis Club

Go to your profile Register for another event

Once you are signed up for the ladder please wait for a confirmation email from Scott Dickey before you start challenging other players.

## HOW TO CHALLENGE A LADDER MATCH

To Challenge a ladder match go to **COMPETITIONS / PROGRAMS** and follow the directions on the screen.

The screenshot shows the Murrieta Tennis Club website interface. At the top, there is a navigation bar with the club logo and links for HOME CLUB, FIND A TOURNAMENT, MEET PLAYERS, and CALENDAR. Below this is a secondary navigation bar with links for Summary, Completed Matches, Ratings, SchedulePlay (highlighted in red), Affiliations/ Home Court, and More. The main content area is titled 'First Name Last Name (test)' and includes an 'Email' button. On the left, there is a profile section for 'Murrieta, CA' with an 'Add Picture' button, an 'Edit' button, and a 'Record Club Match' button. The main content area features a 'News' section with a 'Signup' button and a link to 'Click here to signup for Murrieta Tennis Club programs'. Below the news is a 'Free Dental Implants' advertisement. The 'Competitions / Programs' section is highlighted, showing a 'View All' button and a list of matches, including 'Men's Singles Ladder' for 1/1/2018. A 'Completed Matches' section shows 'No Completed Matches Found'. At the bottom, there is a 'Calendar' section for January 2018.

## RECORDING A MATCH

To record a ladder match or a social match select **HOME CLUB** then **RECORD CLUB MATCH**. Please remember that when recording a social match all players must agree that the match will be recorded in TopDog prior to play.

The screenshot shows the Murrieta Tennis Club website interface. At the top, there is a navigation bar with the club logo and links for HOME CLUB, FIND A TOURNAMENT, and MEET PLAYERS. Below this is a secondary navigation bar with links for Record Club Match, Reports, and Calendar. The main content area is titled 'Murrieta Tennis Club' and includes a 'Calendar' button. On the left, there is a profile section for 'Murrieta Tennis Club' with a 'Create TopDog account' button. The main content area features a 'News' section with a 'Welcome' message and a 'Welcome to Murrieta Tennis Club' message. Below the news is a 'Competitions' section with a 'View all' button and a list of matches, including 'Ladies Singles Ladder', 'Men's Singles Ladder', and 'MTC Club Doubles Championships'. A black arrow points to the 'Record Club Match' button in the secondary navigation bar.

Record a Club Match

- This program is used to enter your individual matches. It's not meant to be used for your league or tournaments matches.
- Enter Winner's name(s) on the left side and the Loser's name(s) on the right side. Setting the Scoring validation to "conventional" will only accept valid scores.

Match Date:

Match Status:

Singles/Doubles:

Scoring validation:

Match Type:

Sport:

<p><b>Winner</b></p> <p>Winner's name <input type="text"/></p> <p>Winner partner's name <input type="text"/></p> <p>Set 1: <input type="text"/></p> <p>Set 2: <input type="text"/></p> <p>Set 3: <input type="text"/></p> <p>Set 4: <input type="text"/></p> <p>Set 5: <input type="text"/></p>	<p><b>Opponent</b></p> <p>Loser's name <input type="text"/></p> <p>Loser partner's name <input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p>
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## ENTERING YOUR PLAYER AVAILABILITY

Please enter your player availability. This will be used for match arranging for social and ladder matches. To do this go to your **PLAYER PROFILE** then select **MORE** then **PLAYER AVAILABILITY**. Enter your availability and click Save at the bottom.

MURRIETA TENNIS CLUB | HOME CLUB | FIND A TOURNAMENT | MEET PLAYERS | CALENDAR | First Name Last Name (test) | Help | Search

Summary | Completed Matches | Ratings | New SchedulePlay | Affiliations/ Home Court | **More** |

**First Name Last Name (test)**

Add Picture

Murrieta, CA

Edit

Record Club Match

Contact Information

Email: Send E-Mail

Murrieta, CA

Gender: M

Tennis Doubles

Played: -

Wins: -

Losses: -

Ties: -

Rating: 3.0

Tennis Singles

Played: -

Wins: -

Losses: -

Ties: -

**News**  Click here to sign up for murrieta tennis club programs

**Competitions / Programs**

Men's Singles Ladder 1/1/2018

**Completed Matches**

No Completed Matches Found

**Calendar**

January 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13

First Name Last Name (test)'s availability  
 Primary Phone: No phone Gender: M  
 City: Murrieta, CA E-mail: [Click here to send email](#)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	<input type="checkbox"/>						
Noon-ish	<input type="checkbox"/>						
Afternoon	<input type="checkbox"/>						
Evening	<input type="checkbox"/>						

Return Date:  Prefers to play:

Comment (to be used to communicate with your opponents) This information will be displayed when viewed by your opponents. Ex. vacations days

## FIND OTHER PLAYERS - FIND A MATCH

Players can use this section to find other players to play with. This information is based on the availability you entered in for yourself. To Find a game go to MEET PLAYERS then select LOOKING FOR A GAME.

First Name Last Name (test)

Murrieta, CA

Contact Information

Email: Send E-Mail  
 Murrieta, CA  
 Gender: M

Tennis Doubles

Played -  
 Wins -  
 Losses -  
 Ties -  
 Rating 3.0

Tennis Singles

Played -  
 Wins -  
 Losses -  
 Ties -  
 Rating 3.0

News  [Click here to signup for Murrieta Tennis Club programs](#) Murrieta Tennis Club

Competitions / Programs  **Men's Singles Ladder 1/1/2018**

Completed Matches   No Completed Matches Found

Calendar

January 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20



Your Player Profile Your Home Club

Home Find a match

### Find A Match

Check all of the times you wish to find a match. Then fill out the boxes below to narrow your search. Please note that you can only send to multiple players in your organization.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	<input type="checkbox"/>						
Noon-ish	<input type="checkbox"/>						
Afternoon	<input type="checkbox"/>						
Evening	<input type="checkbox"/>						

Include All Times

Adult/ Junior:  Gender:   
 Organization:   
 or within miles:  Zip:

Sort order:   
 Rating range:   
 Sport:

[Back](#) [Search](#)

We are excited to use Top Dog here at the Murrieta Tennis Club and will keep adding additional features. If you have further question please contact the club at (951) 698-6774 or email us at info@murrietatennisclub.com.

Thank you,

Scott Dickey  
CEO & Director of Tennis  
Murrieta Tennis Club