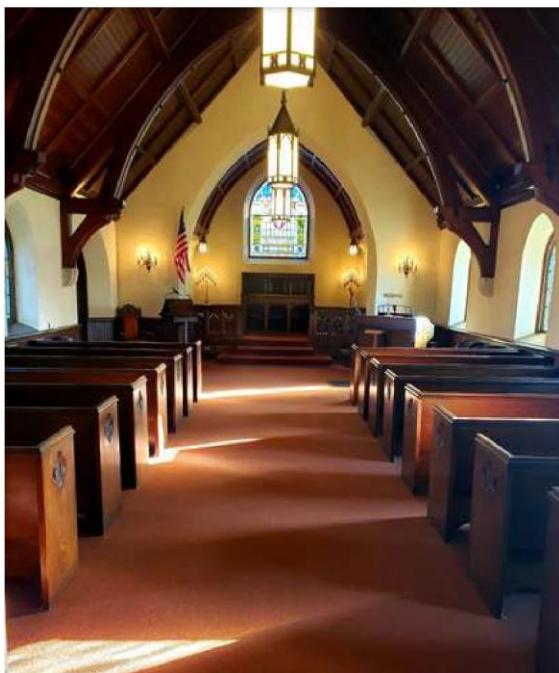
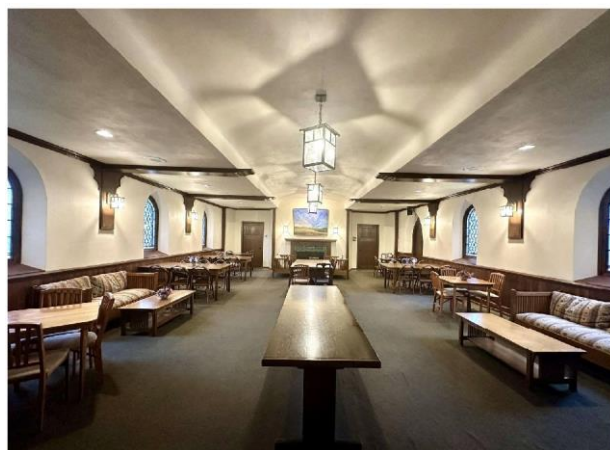


### Roselawn Chapel



### Standard Set-Up



### Banquet Set-Up



### CHAPEL ONLY

No Charge to Interment Right Owners  
w/ M-F Burial at Roselawn Cemetery.

NON-OWNERS/NO BURIAL ~ M-F: \$250  
Saturday/Sunday/Holiday: see price list

### CHAPEL ATTENDANT

\$425.00

A Chapel Attendant Fee will be charged  
when a funeral home or cremation  
service representative is not present.

### GATHERING ROOM ACCESS \$200.00

### GATHERING ROOM WITH COFFEE \$275.00

### GATHERING ROOM WHEN FOOD IS PRESENT \$350.00

SEATS: 40-50 PEOPLE  
W/ STANDING ROOM: 50-70 PEOPLE

### CHAPEL SEATING

CAPACITY: 85-100 PEOPLE  
ADDITIONAL SEATING IS AVAILABLE IN THE  
GATHERING ROOM; ADDITIONAL CHARGES  
MAY APPLY. EVENTS MUST CONCLUDE BY  
3:00PM OR \$100/EACH ADDITIONAL  
30 MINUTES WILL BE ASSESSED UNLESS  
AUTHORIZED IN ADVANCE.

ROSELAWN CEMETERY ASSOCIATION  
803 W. Larpenteur Ave.  
Roseville, MN 55113  
651-489-1720  
[WWW.RoselawnCemetery.com](http://WWW.RoselawnCemetery.com)

## Chapel/Gathering Room Attendant Policy - Effective January 1, 2024

With certain exceptions, at Roselawn Cemetery we will always do our best to make the Roselawn Chapel and Gathering Room available to the families we are privileged to serve.

To best serve our guests and client families, it is Roselawn's preference that a funeral home or cremation service representative be present for the duration of the chapel/gathering room use. A \$425.00 chapel attendant fee will be assessed for all chapel/gathering room uses where a funeral home or cremation service representative is not present. The attendant is not involved in conducting or coordination of the service in any way. The attendant will provide proper direction within the building, access to the sound system, lighting, and miscellaneous equipment, as well as timely communication with the cemetery staff for interment coordination.

Roselawn Cemetery is not a licensed caterer nor food service provider; therefore, our staff members are not permitted to handle food. All food served in Roselawn Cemetery Gathering Room must be provided by a licensed caterer. When enough time allows, Roselawn Cemetery staff will coordinate the ordering and coordination of catering through select catering services upon request.

Tables and chairs have been arranged to accommodate the safe flow of movement and access to the handicap-accessible restroom, for the safety of our guests, furniture may not be moved without prior authorization. ***Food and beverages are not allowed in the chapel space.***

We thank you for your continued support and partnership as we work to better serve the families in need of our services.

Sincerely,



Amanda **R.** Thoreson  
Executive Director  
Roselawn Cemetery Association

### **FEE STRUCTURE**

CHAPEL ONLY w/ Burial Same Day at Roselawn Cemetery ..... NO CHARGE  
CHAPEL ONLY w/out Burial at Roselawn Cemetery ..... \$250.00

GATHERING ROOM - No Food/Beverage ..... \$200.00  
GATHERING ROOM w/COFFEE ..... \$275.00  
GATHERING ROOM (w/FOOD/BEVERAGE CATERED IN) ..... \$350.00

\*Does not include food/beverage\*

CHAPEL ATTENDANT ..... \$425.00

\*Required when funeral/cremation representative is ***not*** present for the duration of the chapel/gathering room use.

Chapel and Gathering Room use must end by 3:00pm for cleaning and preparation for the next day.

With prior authorization from management, use may be extended for \$100/30 minutes.

### **Informant/Purchaser Acknowledgement**

I understand the above outlined policy regarding use of the Roselawn Cemetery Chapel and/or Gathering Room.

I understand that non-compliance with the above outlined policy may result in additional charges/cleaning fees.

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Purchaser Name

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Date

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Cemetery Acceptance

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Date