

**New Venture
ABEX Award**

*Sponsored by the Ministry of Export
& Trade Development*



SASKATCHEWAN
CHAMBER of COMMERCE



Presented By: by:



Applicants must fill out **all three sections** (Applicant Information, Financial Information and Application Authorization), and include with these application materials the **business' logo** in high-resolution JPG or AI format, and **12-18 high-quality photos** to be included in the Finalist Video, should the Applicant be chosen as a Finalist. Photos must be 300 dpi minimum, size at least 350 kb, in order to be used. Applications must be typed (not handwritten) taking care to showcase your business. Take time to proofread your materials carefully; these will form the basis for judging, and will be used to create Finalists' applicant descriptions in the program, and Finalist Videos. Use the Applicant Checklist on the last page of this application package before you send the application. Be sure to answer all questions to the best of your ability; incomplete applications may be disqualified.

Materials may be uploaded to Dropbox or Google Drive and shared via a link to ABEX@saskchamber.com, or put onto a USB drive and dropped at or sent to: ABEX Applications, Saskatchewan Chamber of Commerce, 1630-1920 Broad Street, Regina S4P 3V2 on or before the deadline of **June 29, 2018**.

SECTION 1: APPLICANT INFORMATION

Name of company applying			
Address			
City		Postal Code	
Telephone		Fax	
Company President			
Number of Employees		Head office location	
Years in operation		Website	
Correspondent for this application and all ABEX information (Name)			
Title		Phone	
Email			
Facebook		Twitter	

1. Provide a 50 word description of your company (when it was started, what it does, how long you've owned it, etc.)

2. Provide a description (100 words) that best describes why your company deserves this award. *This will be used verbatim in the ABEX Gala program, the ABEX vignette and also given to the judging committee and distributed in ABEX promotional pieces should your company become a finalist. Please take the time required to best represent your company, keeping in mind that this WILL be published. Companies submitting applications in more than one category must submit separate and different descriptions tailored to each category.*
This description should be written in the 3rd person – avoid I, we, ours. [Click here](#) for an example of what this might look like.
3. What is the nature of the new venture? What makes your venture unique? (Please use layman’s terms):
4. What were the new venture’s original objectives? Please be specific (i.e. sales targets, market expansion, job creation, etc.)

5. Please provide a detailed list of the objectives which have been achieved.

6. What means has the new venture used to achieve objectives? Please be specific (i.e. customer response, financial results, etc.)

7. Total number of employees for the last three years:

2017	<input type="text"/>	2016	<input type="text"/>	2015	<input type="text"/>
------	----------------------	------	----------------------	------	----------------------

8. What were the sales for the last three years and what are the projections for the next two years?

2017	2016	2015
Projection for 2018	Projection for 2019	

9. What financial investments have been made during the first three years?

10. Has the organization received government assistance in establishing the new venture? If so, what is the nature and amount of assistance?

11. Is your business a franchise? (Judging is weighted against franchises)

Yes No

12. Does the company have a safety plan? Please attach electronic safety plan if possible, or at minimum, the index to show what the plan covers. *(Not sure what's in a safety plan? [Click here](#) for assistance)*

Yes No

SECTION 2: FINANCIAL INFORMATION

Financial success is an important criterion in recognizing business excellence. In order to assist the jury in the selection of the ABEX Award winners, you are encouraged to submit any financial information that would demonstrate the success of the business.

NOTE: Companies who do not include financial information typically score lower in judging and are less likely to become a finalist.

Also, finalists in various categories may be contacted by our independent evaluators, Cogent Chartered Professional Accountants LLP, to provide certain financial data that would assist in determining the financial stability of your business. **All information is treated in a strictly confidential manner.**

SALES (*for the last three years*):

2017	2016	2015

DETAILS OF RANGE OF ACTIVITIES

Types of Products or Services	% of Total Sales/Revenue

Please attach PDFs of any documents (brochures, folders, annual reports) that the company has published describing its activities, interests, etc. which you feel would enhance your application.

SECTION 3: APPLICATION AUTHORIZATION

Please print, sign and scan this page; or use a digital signature to complete it, and return with the other sections of the application.

Application submitted by			
Applicant's Signature		Date	
Authorized by			
Position			
Signature		Date	

**** All third-party applications must be approved by an authorized representative of the applying company.**

Did your local chamber of commerce or a professional organization encourage you to submit this application?

<input type="checkbox"/>	Local Chamber of Commerce (name):	
<input type="checkbox"/>	Sask Chamber board or staff (name):	
<input type="checkbox"/>	Professional Organization (name):	
<input type="checkbox"/>	Other business (name):	

APPLICATION CHECKLIST

<input type="checkbox"/>	Filled out all questions in Section 1, adhering to word limits in Q. 1 & 2
<input type="checkbox"/>	Answered all Section 2 questions, and provided supporting financial documents as required
<input type="checkbox"/>	Included your safety plan
<input type="checkbox"/>	Provided social media information on all social media channels
<input type="checkbox"/>	Provided nominator's and authorized signatures
<input type="checkbox"/>	Included your high-resolution .AI or .JPG logo
<input type="checkbox"/>	Provided 12-18 high quality JPG photos (min. 350 kb, 300 dpi)
<input type="checkbox"/>	Had the materials proofed by two people
<input type="checkbox"/>	Put all materials in folder with your company's name and award name (i.e. ACME Trucking Service Award)
<input type="checkbox"/>	Materials put onto USB and sent or uploaded via DropBox or Google Drive