



HILLBILLY DAYS 2018 APPLICATION

April 11-13, 2019

178 College Street
Pikeville, KY 41501

hbd@sekchamber.com
606.432.5504

Applications Deadline: March 1, 2019

50% Deposit Minimum Due with Application

Late Fee After: December 15, 2018

Space Notification Date: March 15, 2019

Applications received after the late fee date will be charged \$25. Vendors **MUST** include a minimum of 50% deposit at the time of application. A photo of your trailer, with tongue and awning or your tent, and a photo of your merchandise is required with your application. Applications will be considered incomplete, if no photos are included.

Once applications are accepted and spaces are assigned, deposits are non-refundable. **NO EXCEPTIONS**

GENERAL INFORMATION

Group or Business Name: _____

Contact Person (Responsible for Payment): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone (Work): _____ (Home) : _____

Cell number where you can be reached during Festival (Required): _____

Email Address: _____

Did you have vending space(s) last year (check one) YES or NO

If YES, please list your location(s): _____

ITEMS FOR SALE

In order to prevent over-saturation and duplications of a product, vendors are limited to **FIVE (5) ITEMS**. This does **NOT** include soft drinks. Please **LIST** the **FIVE (5)** items that you intend to sell.

1. _____
2. _____
3. _____
4. _____
5. _____

TRAILER INFORMATION

- Trailer Spaces can accommodate units up to 24' X 8'
If your trailer is greater than 24' or you have additional equipment that must sit beside the trailer and is required for your operation, additional space MUST be purchased at \$27.50 per additional foot.
- Non-retractable tongues MUST fit into the space (purchasing additional space may be necessary)
- No trailer will be allowed to protrude into the street more than 10'; this includes attached awnings

TENT INFORMATION

- Tent Spaces in the **Parking Garage** can accommodate tents up to 10' X 10'
- Tent Spaces on the **Streets** will be determined by your tent size up to 20' X 10'
- **No tents are allowed on Main Street. No Exceptions**

VENDOR SETUP REQUIREMENTS

Do Not Include Stock Trucks

Do you have a vending trailer (check one) YES or NO Tent (check one) YES or NO

How many of each? Trailer _____ Tent _____

Trailer 1

Trailer Size _____ X _____ Awning Size _____ Total Footage with awning open and tongue _____ X _____

Do you need electricity (check one) YES or NO

Type needed: 110 How many hookups _____ Amps required _____

220 How many hookups _____ Amps required _____

Do you need water (check one) YES or NO

Trailer 2

Trailer Size _____ X _____ Awning Size _____ Total Footage with awning open and tongue _____ X _____

Do you need electricity (check one) YES or NO

Type needed: 110 How many hookups _____ Amps required _____

220 How many hookups _____ Amps required _____

Do you need water (check one) YES or NO

Tent 1

Size of tent: _____ Ft. X _____ Ft.

Do you need electricity (check one) YES or NO

110 How many hookups _____ Amps required _____

220 How many hookups _____ Amps required _____

Do you need water (check one) YES or NO

Tent 2

Size of tent: _____ Ft. X _____ Ft.

Do you need electricity (check one) YES or NO

110 How many hookups _____ Amps required _____

220 How many hookups _____ Amps required _____

Do you need water (check one) YES or NO



VENDOR SPACE CLASSIFICATION PRICING

Commercial Vendor	\$726.00
Handmade (Only) Craft Vendor.....	\$484.00
Non-Profit 501(c)(3) Vendor WITH Sales.....	\$330.00
Non-Profit 501(c)(3) Vendor NO Sales.....	\$132.00

Space Classification Fee \$ _____ X _____ (# of booths) = _____
 KY Electrical Inspection Fee \$ **2.00** X _____ (# of booths) = _____
 Electricity Usage Charge **\$25.00** X _____ (# of hookups) = _____
 Processing Fee \$ **5.00**
 Late Fee **\$25.00**
 Total Due \$ _____
 50% Deposit \$ _____

Apply \$25.00 **LATE FEE** if postmarked or emailed **AFTER Late Fee Date** (see page 1).

PAYMENT INFORMATION

MARK ONE

CREDIT CARD: All fields are required

Type of credit card (check one) VISA MASTERCARD

Name as it appears on card: _____

Address where credit card statement is mailed: _____

Credit card number: _____ 3 Digit Security Code: _____

Expiration Date (mm/yyyy): _____

Amount to be charged to credit card Full Amount 50% of Total Due* _____ Other* _____

*Minimum of 50% of total due with application

MONEY ORDER: Make payable to Southeast Kentucky Chamber of Commerce

Money Order Number _____ Payment Amount* _____

*Minimum of 50% of total due with application

CHECK: Payable to Southeast Kentucky Chamber of Commerce

Check Number _____ Payment Amount* _____

*Minimum of 50% of total due with application

CASH

Payment Amount* \$ _____

*Minimum of 50% of total due with application



VENDOR RULES AND REGULATIONS

1. Trailer & Tent spaces on the street are up to 24' x 8'; you will be allotted space to accommodate your trailer or tent and equipment used to operate only. A space in the parking garage (handmade crafts) is 10' x 10. **If your vehicle or tent exceeds the allotted size you MUST purchase additional space prior to the event.** Vending spaces should be attractive, creative and kept clean.
2. Obscene and illegal items, professional games, and activities considered objectionable by the Hillbilly Days Committee are prohibited. **Absolutely no selling of silly string or stink bombs.**
3. The Chamber office **MUST** receive completed and signed applications with a minimum 50% deposit by the stated late fee date or a non-refundable \$25 late fee will be assessed.
4. Applications will NOT be accepted after the application deadline. Unsigned and/or incomplete applications (i.e. those without deposit and /or inadequate information regarding vending booth) will not be accepted.
5. The Hillbilly Days Committee makes the final determination for the classification of booths. If you cannot be placed, your deposit will be refunded. **However, vendors who are assigned a space will NOT receive a refund for any reason.** Notification of assigned spaces will be made no later than the space notification date.
6. Verification that your organization is a qualified tax-exempt 501(c)(3) entity must be provided. The Hillbilly Days Committee will make the final determination if your application qualifies.
7. All politically affiliated organizations will be classified as commercial vendors. No exceptions.
8. To receive the Handmade (ONLY) Crafts price, you must provide proof that you make the crafts being sold. This classification will be determined by the Chamber and the decision is final. Handmade (ONLY) Crafts pricing also requires vendors be placed in the bottom floor of the Parking Garage, NO vendor space outside the Garage will receive the Homemade (ONLY) Crafts pricing.
9. Your application **MUST** include the five (5) products that you will sell. To reduce an excess of similar products, the Hillbilly Days Committee may limit the types of items being sold.
10. Every effort will be made to accommodate booth location requests from vendors that have participated in previous years; however, **the Chamber does not guarantee previous vendors the same location(s) as previously occupied.** All decisions on placement are FINAL.
11. When a vendor is notified of their booth location the remaining balance is due. **The balance must be paid in full within ten (10) days or the space will be issued to another vendor.**
12. **All participants MUST report to the staging area and check-in with Chamber Hillbilly Days Officials to receive booth tags and information packets before setting up.** Set-up times will be assigned to all vendors to minimize confusion and congestion. No vendor will be allowed to set up before the assigned time, **if a vendor sets up before the assigned time they will be asked to leave without a refund.**
13. The Southeast Kentucky Chamber of Commerce is the ONLY entity authorized to rent vending spaces during Hillbilly Days. **Subleasing by vendors is strictly prohibited.**

By signing this form, I agree that I have read, understood and will abide by all the rules and regulations set forth by the Hillbilly Days Committee. Please make a copy of this form for your records.

Signature: _____ Date: _____



CONTRACT AGREEMENT

The applicant acknowledges that this application along with the Hillbilly Days Vendor Rules and Regulations constitute a binding and valid contract between the applicant and the Southeast Kentucky Chamber of Commerce and the Hillbilly Days Committee if the application is accepted.

This contract is enforceable and the laws of Kentucky shall control the interpretation of the contract. The venue for any dispute shall be in Pike County, Kentucky.

The applicant agrees and acknowledges that by signing this agreement they are not guaranteed any specific amount of funds from the sale of the items which they are applying for space. They further acknowledge and agree they will indemnify and hold the Southeast Kentucky Chamber of Commerce and the Hillbilly Days Committee harmless from any and all claims made by any third party as a result of their performance pursuant to this agreement.

The applicant acknowledges that no promises or statements made by a Southeast Kentucky Chamber of Commerce or Hillbilly Days Committee representative can modify or alter the terms of this agreement unless the changes are in writing and signed by both the applicant and the Southeast Kentucky Chamber of Commerce and the Hillbilly Days Committee.

The Southeast Kentucky Chamber of Commerce and the Hillbilly Days Committee reserves the right to refuse any and all applications. They also have the right to allow a vendor to set up as well as the right to close the booth of any vendor not following the Hillbilly Days Vendor Rules and Regulations included in this form. Inappropriate and disrespectful behavior, foul language or refusal to follow the requests of Hillbilly Days Staff will not be tolerated. Any vendor in violation will be required to leave immediately. There will be **NO** refunds.

Make a copy of this application for your records.

By signing this form, I agree that I have read and understood this contract.

Signature _____ Date ____ / ____ / ____

mail applications to:
Hillbilly Days Festival
Southeast KY Chamber
178 College Street
Pikeville, KY 41501

email applications to:
hbd@sekchamber.com

606.432.5504

