



## Applicant Commitment Form

This commitment must be submitted electronically to David Earhart ([dearhart@gsc.org](mailto:dearhart@gsc.org)) by 5pm on June 30, 2018.

### Key Dates – Class of 2019 - All Thursdays from 8:30 – 11:30 a.m. unless otherwise noted

Orientation      Wednesday, September 5, 2018 - 4:00 - 5:00 p.m.

#### Weekly Sessions

September 6, 2018	October 25, 2018
September 13, 2018	November 1, 2018
September 20, 2018	November 8, 2018
September 27, 2018	November 15, 2018
October 4, 2018	November 29, 2018
October 11, 2018	December 6, 2018
October 18, 2018	December 13, 2018

Graduation      Friday, February 1, 2019 (presentation at Chamber Annual Gala)

### Attendance Policy

Each participant should strive to attend all weekly program sessions as well as the Orientation. Employers are notified of any absence from a program session. Participants are expected to be prompt in their arrival and to remain for the entire program.

If a personal emergency or work-related commitment arises that will affect participation, the class member should notify David Earhart as soon as possible.

- Participants who miss no more than two program sessions with excused absences will be eligible to graduate with their class and will receive the Leadership Springfield certificate of completion.

**YES**, I agree to the Attendance Policy and understand that I am required to attend at least 12 of the 14 weekly program sessions.

Company \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### EMPLOYER AUTHORIZATION

As his/her employer, we ask that you make a commitment to support this individual. Participants of our program are expected to attend at least 12 of 14 weekly program sessions (must be excused absences). Therefore, it will be necessary for this applicant, if selected, to be away from his/her position to attend.

**YES**, he/she has my authorization to participate in Leadership Springfield and I understand the Attendance Policy the applicant must adhere to in order to receive a certificate of completion.

Supervisor's Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_